

Medford Stake Welfare Farm Coordinator Job Description
Final
4/2/2019

Reports to: Ward Bishop/Branch President

The ward welfare farm coordinator is the point person between the volunteer labor at the welfare farm and the ward members.

- 1) Be the primary point of welfare farm communication to the ward.
- 2) Encourage members to volunteer for Saturday service projects.

2-3 weeks before the Saturday service project an email will be sent asking for a specific number of volunteers to fully staff the work needed to be done. If possible collect the names of those willing to help so they have a sense of commitment to the project.

- 3) During harvest encourage members to help and emphasize the necessity to fill the platform shifts.

The welfare farm uses an online signup to staff the platform shifts. If someone would like to work on the platform but cannot sign up online either help them sign up or take their name and sign them up yourself. Filling the platform shifts is critical to having the harvest completed before the fruit become too ripe.

In addition to the platform shifts other staffing needs are also listed on the website.

- 4) Assist with the Saturday service project when scheduled for the stake where the welfare farm coordinator resides.
- 5) Attend the safety training meeting at the welfare farm on the second Saturday of the month when the stake has the Saturday service project, and when invited.
- 6) Take training for an orchard supervisor during harvest and serve in that capacity as possible.